

City of Danbury
Regular Council Meeting
Minutes
Thursday,
October 17, 2024

Call to Order: Mayor Suzanne Powell called the meeting to order at 6:30 p.m.

Council Present: Gordon Hatthorn, Keith Woods, Rocky Hicks, Heather Martin and Jon Williams

Staff Present: Erin Nolan and Chief Henken

Pledge

Prayer: Seth Liles

Public Comment: NONE

Mayor Update

- November 9th is Officer Turner's Benefit at the fairgrounds and Danbury City wide garage sale.
- Marines will be putting out the flags for Veteran's day. They got more flags to put out so we will see more out in the City this time.
- Fire hydrant repairs have been completed and they are scheduled to complete the painting next week.
- Softball grant was signed and turned in just waiting to hear back from them.
- JR Underground completed all paperwork needed for the Infiltration Points and we sent it to Grantworks. We are waiting to hear back from David that he has all the required information.
- ARPA funds: still have about \$60,000.00 and getting with Madelyn to get quote for test well.
- City wide camera install started this week.
- FEMA: meeting with them weekly to work on projects and closing them out as completed.
- WWTP: the automatic chlorinator was installed this week.
- Danbury Elementary trunk or treat is on October 28th 5pm -8pm

Council and Staff Comments:

NONE

Consent Agenda:

1. Consideration of Credit Card Statement- 8.19.2024-9.17.2024
2. Notification of All Bank accounts- available balance as of 10.17.2024

3. Consideration of September Police Report/Maintenance Log
4. Consideration of September Municipal Court Report
5. Consideration of September Community Center Report
6. Consideration of September Park Report
7. Consideration of September Time Report
8. Consideration of September Utility Report
9. Consideration of Building/Electrical Inspector Report
10. Consideration of Utility Department Vehicle Report

**Motion by Heather Martin and seconded by Rocky Hicks to accept the consent agenda.
PASSES**

Consent Agenda:

12. Consideration of Monthly Bills (Check Register from 9.1.2024-9.30.2024)

Pointed out by Brenda Milligan that it should be number 11 not number 12.

**Motion by Rocky Hicks and seconded by Heather Martin to accept Monthly Bills
(Check Register from 9.1.2024-9.30.2024).
PASSES**

General Session:

1. Discussion and Consideration of electrical quotes for Skrabanek Park.
Brian Thompson from Penney's electric was present during the meeting and discussed their quote.
Motion by Heather Martin and seconded by Rocky Hicks to approve Penney's electric quote for Separate lamp posts and GFCI's, change timer to photocell in amount of \$5,537.66, replace electrical panel at sign for \$1, 695.14, replace electrical subpanel at Pavilion for \$3,815.04, replace plugs at pavilion for \$2,180.20 and add switches in kitchen in specified locations for \$1,150.21 a total of \$ 14, 3783.25 to come out of the park fund. The removal of (8) tree receptacles and move to benches and slabs, (12) receptacles for the amount of \$16,620.01 to be paid out of the fund balance.

PASSES

2. Discussion and Consideration of placement of Handicap Picnic table at Skrabanek Park.
Motion by Rocky Hicks and seconded by Heather Martin to approve the placement of the handicap table on the slab between the kitchen and the gazebo at Skrabanek Park.

PASSES

3. Discussion and Consideration of road closure of 5th street from Ave I to Ave K on October 31, 2024 5:00 p.m. to 8:00 p.m. for Community Baptist Church Fall Festival.

Motion by Heather Martin and seconded by Jon Williams to approve road closure of 5th street from Ave I to Ave K on October 31, 2024 5:00 p.m. to 8:00 p.m. for Community Baptist Church Fall Festival.

PASSES

4. Discussion and Consideration of council meeting minutes from 10.3.2024.

Change Gary Faye to Gary Todd

Motion by Heather Martin and seconded by Gordon Hatthorn to accept the council meeting minutes from 10.3.2024.

Passes but councilman Jon Williams abstains because he was not in attendance of the 10.3.2024 meeting.

5. Discussion and Consideration of City of Danbury Council Meeting dates for 2025.

Change the year 2024 to 2025

Motion by Heather Martin and seconded by Jon Williams to accept the City of Danbury Council Meeting dates for 2025.

PASSES

6. Discussion and Consideration of City of Danbury Holiday Schedule for 2025.

Motion by Jon Williams and seconded by Heather Martin to approve the City of Danbury Holiday Schedule as presented for 2025.

PASSES

7. Discussion and Consideration of City of Danbury Municipal Court Appearance Docket dates for 2025.

Motion by Rocky Hicks and seconded by Gordon Hatthorn to approve the City of Danbury Municipal Court Appearance Docket dates as presented for 2025.

PASSES

8. Discussion and Consideration of quote for Laptops for the council members.

Motion by Rocky Hicks and seconded by Heather Martin to approve the Dell Latitude quote from Square 3 in the amount of \$5,296.74 with \$3,000.00 being paid from council technology line and \$2,296.74 being paid from fund balance.

PASSES

9. Discussion and Consideration of the 2025 City Contribution Rate for Texas Municipal Retirement System.

Motion by Rocky Hicks and seconded by Heather Martin to keep the 6.02% as the 2025 City Contribution Rate for Texas Municipal Retirement System.

PASSES

10. Discussion and Consideration of Road Project Request for Fiscal Year 2025.
Motion by Rocky Hicks and seconded by Heather Martin to approve the Road Project Request for Fiscal Year 2025 with the addition of Meadow Lane of 1,600 feet and Avenue D: 6th street to railroad tracks of 350 feet.

PASSES

11. Discussion and Consideration of quote for street signs damaged during Hurricane Beryl.

Motion by Heather Martin and seconded by Rocky Hicks to approve the quote from Eagle Signs of \$683.19 for street signs damaged by Hurricane Beryl to be paid from line 7555.

PASSES

12. Discussion and Consideration of Codification Services Proposal.

Jon Williams: would like to know if they have a guarantee for the security and would there be some kind of notification if someone were to hack into system and change the ordinance. Erin stated that she would reach out for more information and send it to them.

Motion by Rocky Hicks and seconded by Heather Martin to approve the quote for Codification Services with General Code in the amount of \$12,800 and the additional \$600.00 for the trackback services.

Passes but councilmember Keith Woods votes against because he feels it is too much overhead.

13. Discussion and Consideration of Resolution 24-010 in recognition of Municipal Court week.

Motion by Heather Martin and seconded by Gordon Hatthorn to approve Resolution 24-010 in recognition of Municipal Court week.

PASSES

Executive Session: Entered into executive session at 8:22 p.m.

14. Executive Session under Texas Government Code Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: All Employees

General Session: Returned to general session at 9:07 p.m.

15. Discussion and Consideration of the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: All Employees

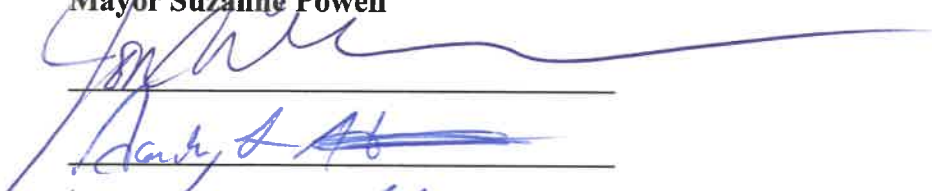
Motion by Rocky Hicks and seconded by Heather Martin to increase Chief's salary to \$77,000.00 yearly, Lydia Silvas to \$28.00 an hour and Erin Nolan to \$26.00 an hour.

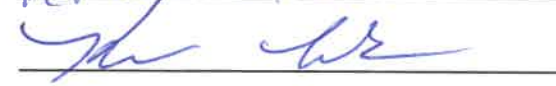
PASSES

Adjourn/Dismiss: Mayor Suzanne Powell adjourned the meeting at 9:08 p.m.



Mayor Suzanne Powell





ATTEST by: 
Erin Nolan, City Secretary